

PERSON SPECIFICATION  
GENERAL MAINTENANCE ASSISTANT – BROUGHTON ASTLEY PARISH COUNCIL

<b>Criteria</b>	<b>Essential</b>	<b>Desirable</b>	<b>Assessment method</b>
Education & Qualifications	Good general level of education including numerical and written skills  Current clean driving licence	Relevant trade qualification such as chemical weed control Current Health and Safety qualification Current First Aid qualification	Application form and interview
Experience	Grounds maintenance Horticultural experience	Basic maintenance skills in order to carry out minor works on Parish property and equipment	Interview and References
Knowledge and understanding	A good understanding of powered and manual equipment  Basic gardening skills and horticultural knowledge	General knowledge in the repair of damaged or defective equipment	Interview
Skills	Ability to communicate effectively on different levels  Ability to prioritise work  Ability to deal with emergencies and problems in a positive and systematic manner.		Application form and interview
Personal qualities	Ability to work with a minimum of supervision  Ability to work alone when required, showing good self-motivation.  Ability to work within a team  Need to be fit and capable enough to undertake a variety of physically demanding tasks  Willing to undertake training when necessary  Willing to undertake a criminal records bureau check		Application form, interview and references