



Broughton Astley Parish Council

would like to recruit a

PREMISES OFFICER

To maintain and clean our Village Hall

28 HOURS PER WEEK – working Sunday, Monday, Tuesday and Wednesday.

Salary is NJC Scale – 3 £24,027 pro rata on a six-month probationary period rising to NJC Scale 4 £24,404 pro rata after this time.

The Parish Council needs to recruit a motivated self-starter with good customer service skills, who is available to work four days a week and will be required to work occasional unsocial hours.

Duties include cleaning, general maintenance duties, premises security and portering.

If you would like to join our team, please contact:

The Parish Manager on 01455 285655 or
via email parishmanager@broughton-astley.gov.uk

for an application pack.

Alternatively, the application pack can be found on our website
www.broughton-astley.gov.uk

Closing date for applications is Wednesday 7th May 2025