

**MINUTES OF NEIGHBOURHOOD PLAN DELIVERY AND MONITORING GROUP  
HELD ON THURSDAY 30 OCTOBER 2014  
AT THE VILLAGE HALL, STATION ROAD, BROUGHTON ASTLEY**

PRESENT: C Grafton-Reed, (CG-R) Mrs S Hendy, (SH) S Oliver, (SO) C Porter (CP) R Patrick (RP) and Mrs M Stell (MS)

Clerk: Mrs C M Lord – Parish Manager (PM)

Also present: Mrs Deborah Barber – Deputy Clerk (DB) and Darren Venables (MSc Students)

**ACTION**

14.26 1. **APOLOGIES**

Apologies received and accepted from Councillor J Bateman (JB) and R Capewell (RC)

14.27 2. **DECLARATIONS OF MEMBERS' INTERESTS AND REQUESTS FOR DISPENSATIONS**

None received.

14.28 3. **PROGRESS AGAINST ACTIONS ARISING – KEY OBJECTIVE 1**

- a. Jelsons have requested to postpone a progress meeting until the S106 agreement has been signed. Meeting now likely to take place in early New Year. PM
- b. No news from William Davies start date as yet, PM to contact to ascertain future plans
- c. Despite letter stating that HDC would commission the Leisure Management Study, all documentation has been handed back to BAPC to undertake the commissioning of the study. This is partially due to HDC not having any experience in using the ATOPs route to select a consultant in this specific area. HDC have provided a set of notes to assist with the completion of the forms and offered to meet to go through the documents prior to final submission if we require. PM will now undertake this task and a programme for the tender process developed. PM

14.29 4. **PROGRESS AGAINST ACTIONS ARISING – KEY OBJECTIVE 2**

- a. A progress meeting with the Orchard Medical Centre and the NHS Asset Manager to be organised for an early evening once the S106 agreement has been signed. Meeting now likely to take place in early New Year. PM

14.30 5. **PROGRESS AGAINST ACTIONS ARISING – KEY OBJECTIVE 3**

- a. Draft commissioning brief – has been circulated to organisations and consultants. LLEP and HDC do not have capacity to assist, but have recommended a consultant who has experience of this type of work. Meeting to be held with consultant 31/10/14 CP and MS to attend with PM. PM/JB
- b. No updates provided on actions taken away by Village Traders Association following their attendance at the last meeting.

14.31 6. **PROGRESS AGAINST ACTIONS ARISING – KEY OBJECTIVE 4**

- a. CP reported on progress made since identifying areas of land / open space with potential to be adopted for recreational use which has been undertaken and Land Registry searches received
  - Initial meetings held with 2 landowners. The owner of plots A+ A1 + B (Frolesworth road and Cottage Lane) says that he cannot sell the plots of land as he no longer has enough land to meet his own needs. The owner of plot D (Cosby Road) says that the land could be made available for say if an agreement is reached with his co-owners. However the land may not be large enough for football pitches and concerns were raised about access / parking near to the busy junction.
  - Telephone contact has been made with the Diocese Office who have advised the Parish Council to contact the Land Agent who manages Plot BR04 on Frolesworth Road, to ask whether the land could be purchased.
  - PM was requested to check the Land Registry status of the plot of land to the east of the brook to the rear of Styles Close
- b. Dialogue still to be opened with Land Management Company in respect to the disused railway line (JB to provide details)

PM

JB

The Members agreed that it would be sensible to have an independent valuation of the value of the land on Frolesworth Road, prior to any approach being made to the Diocese Land Agent. CP agreed to contacts and engages a suitable Land Valuer, and informs the Parish Manager of the cost of the valuation to enable a purchase order to be raised.

- 14.32 **RECOMMENDED: That Councillor Porter engages a suitable Land Valuer in order to undertake an independent valuation of the plot of land on Frolesworth Road, prior to approaching the Diocese Land Agent; and informs the Parish Manager of the cost of the valuation to enable a purchase order to be raised.**

CP / PM

**6. URGENT ITEMS**

***TECC Sports Hall***

- 14.33 C G-R reported that he had held a meeting with Tim Moralee at Thomas Estley Community College to discuss the proposed Leisure Facility to be constructed at TECC. Tim had explained that as part of the move to Academy Status offering education up to 16 years old, there is a need to offer P.E. to GCSE level within a couple of years. A funding bid has been submitted for the construction of a very basis sports hall on the site and also 6 new classrooms. The funding opportunities are from two different funding. The proposed facilities should not affect the use of our new facilities.

**14.34 7. MEMBERS' MOTIONS FOR NEXT PARISH COUNCIL MEETING**

None received.

The meeting closed at 8.30pm

Date of next meeting 4 December 2014

Minutes approved and accepted as correct

..... Chairman

Dated .....