

**MINUTES OF NEIGHBOURHOOD PLAN DELIVERY AND MONITORING GROUP  
HELD ON THURSDAY 30 OCTOBER 2014  
AT THE VILLAGE HALL, STATION ROAD, BROUGHTON ASTLEY**

PRESENT: C Grafton-Reed, (CG-R) Mrs S Hendy, (SH), C Porter (CP), R Patrick (RP), R Capewell (RC) and Mrs M Stell (MS)

Clerk: Mrs D S Barber – Parish Manager (PM)

Also present: Mrs C M Lord and Mrs S Briggs – SCB Consultancy

**ACTION**

15.13 1. **APOLOGIES**

Apologies received and accepted from Councillor J Bateman (JB)

15.14 2. **DECLARATIONS OF MEMBERS' INTERESTS AND REQUESTS FOR DISPENSATIONS**

None received.

15.15 3. **Leisure Facilities Management Study – Mid Point Meeting including procurement and facility mix workshop.**

The group welcomed Sue Briggs of SCB Consultancy to the meeting and she opened by giving a brief recap on the areas discussed at the meeting held on 11 February 2015, including Key Drivers, Stakeholders and Facility Mix. Sue explained that Sport England identifies the demand for facilities by what is available within either a 20 minute drive or 10 minute walk away and that Broughton Astley being a rural area with poor transport links the prospect of delivering a 4 court sports hall is positive. She did stress once again the importance of how the council will manage the non-delivery of a swimming pool to its residents.

Sue then explained the factors to consider behind the facility mix:

- Finance
- Capital affordability
- Long term maintenance and renewals
- Affordable Membership
- Meet demand for school use
- Flexible space
- Contribution to community mix of facility

She then outlined the possible inclusion of the following in the leisure facility:

- 4 courts (possible 5 courts if TECC come on board)
- Gym with 50 – 60 stations
- Dance studio – providing either 1 x 60 or 2 x 30 capacity
- Meeting Room
- Café – 30 covers
- Changing rooms
- Reception Area

This document is also available in large print.

- Crèche

Artificial Pitch v Grass Pitch  
Sole v Partnership use

Sue suggested to the group that they may wish to consider the possibility of approaching Thomas Estley College with the prospect of swapping a grass pitch with an artificial pitch location which will not only reduce the light pollution when the pitch is used in the evening but could also benefit the school by providing an all-weather facility.

The cost for this type of facility has been estimated using the Sport England Quarter 2 template for a 4 court sport hall, health and fitness facilities and changing rooms:

Q2 2012 for the above - Minimum of £2 million  
Optional extras £200k  
Artificial Pitch £865k

For a 5 court hall it is estimated to cost £2.1 million

So an estimate guide should be around the region of £3 - £3.5 million

External funding options will be investigated, but Sue did emphasise that there is not as much funding available now as opposed to a few years ago.

To take this process forward the group will need to consider employing a cost consultant and going out to tender for construction once Sue has presented her full report and recommendations.

Consideration will need to be given to the operation of the leisure facility and the two best options to suit would be:

1. External Operator as 3<sup>rd</sup> Centre
  - Harborough Leisure Trust
  - Extend Board of Trustees
  - Must break-even / minimum profit
  - Financial benefits (VAT/NNDR)
2. External Operator as stand alone
  - Contracted directly with the Parish Council
  - Establish a Board of Trustees
  - Potentially less attractive
  - Financial benefits (VAT/NNDR)
  - Still require revenue stream / break-even / minimum profit

Sue then gave the group a list of dates for the next stages.

- Interim report on 6 March 2015
- Full report and recommendations 16 March 2015
- Feedback meeting 18 March 2015

During her summing up Sue informed the group that she was aware that Sport England had objected to the proposed application by Thomas Estley Community College for their sports hall due to the possible reduction in playing field space. She also stated that the likelihood of gaining planning permission for the community leisure facility if a sports hall should be built at the college would be very unlikely. In light of this information the group suggested that the Planning and Licensing Committee postpone their forthcoming meeting on Monday 2 March by a week to enable them to revisit the application for Thomas Estley and make further comments to the local planning authority. As four out of the six members of the Planning and Licensing Committee were in attendance at this meeting, they agreed that this would be a suitable suggestion.

15.16 **4. ANY OTHER BUSINESS**

Each member of the group was issued with an Actions Outstanding' template to complete to provide target dates for each objective enabling these to be taken forward and monitored.

15.17 **5. MEMBERS MOTIONS FOR NEXT PARISH COUNCIL MEETING**

None received.

The meeting closed at 7.45pm

Date of next meeting 18 March 2015

Minutes approved and accepted as correct

..... Chairman  
Dated .....