

**MINUTES OF NEIGHBOURHOOD PLAN DELIVERY AND MONITORING GROUP
HELD ON MONDAY 13 AUGUST 2019
AT THE VILLAGE HALL, STATION ROAD, BROUGHTON ASTLEY**

PRESENT: Councillors D Glenis, C Grafton-Reed (CGR), M Graves, D Howe, C Porter and Mrs M Stell

APOLOGIES: Councillors Mallaghan and Oliver – who are both on vacation

OTHERS PRESENT: Rebecca Lees, Economic Development Manager at Harborough District Council

CLERK: Mrs D Barber

19.144 **1. APOLOGIES**

Apologies were received from Councillors Mallaghan and Oliver who are both on vacation.

19.145 **2. DECLARATION OF MEMBERS INTERESTS**

No declarations of interest were received.

19.146 **3. REBECCA LEES – ECONOMIC DEVELOPMENT MANAGER**

The Chair welcomed Rebecca to the meeting and asked that she address the Members with what her role is at Harborough District Council. She explained that she is involved in the District Council's Master Plan which is currently in progress. Rebecca stated that she is fully aware that there are plans included for the development of both Market Harborough and Lutterworth and feels that Broughton Astley should also be included. She explained that having taken parts of the Neighbourhood Plan into consideration development plans have now been included for Broughton Astley. Her team would be able to help with such things as signage to the shops and facilities and planter and flowers to improve the look of the village centre. They would be able to support the Parish Council in the development of their social media pages which she feels is not being utilised to its full potential.

Whilst the Members agreed that this would be a positive communication improvement, they were conscious that the office staff may not have enough manpower to do this on a regular basis. Councillor Glenis offered to investigate the Parish Council's communication methods in more detail with a view to taking on the social media role on behalf of the Parish Council.

The Chair thanked Rebecca for her time, and she left the meeting at 8.30pm.

4. TO RECEIVE THE MINUTES FROM THE LAST MEETING

Members received the minutes of the meeting held on Monday 1 July 2019 and unanimously agreed that they were a true record by a show of hands.

19.147 **RESOLVED: That the minutes of the Neighbourhood Plan Delivery and Monitoring Group meeting held on Monday 1 July 2019 are a true record.**

19.148 **5. TO CONSIDER THE PROGRESS IN COMPLETING THE NHPD&M GROUP ACTIONS**

The Members received the outstanding actions as at 1 July 2019 and made the necessary amendments to bring it up to date.

Key Objective 1 – Leisure Facilities

3G Pitch – a press statement needs to be produced and approved
Consultation with Dunton & Broughton Football Club to be noted that the action is with Parkwood Leisure and not the Parish Council.

Key Objective 2 – Medical Facilities

Parish Manager is requested to write directly to the Doctors at Orchard Medical Practice as no responses have been received from the Practice Manager to emails sent on 8 March, 28 May and 6 August.

Key Objective 3 – Improved Shopping Facilities

Consultation with Rebecca Lees, Economic Development Manager at Harborough District Council will be working with the Parish Council to make improvements to the village centre.

Key Objective 3 – Protect and Provide more Open Spaces

Disused Railway Line – Councillor Glenis will contact Leire Parish Council to approach them on linking their part of the disused railway line to that of the one in Broughton Astley. He will also obtain quotations for companies to provide land valuations should this project progress. Councillor Mallaghan has provided the office with an application to the Land Registry to obtain information on ownership of parts of the railway line.

Cycle/Footway routes – the Members were provided with the latest details of the proposal with the cycle/footway route following a meeting with Leicestershire County Council. Confirmation was provided that a revised plan has been submitted to Harborough District Council planning department.

6. TO CONSIDER THE QUOTATIONS RECEIVED IN RELATIONN TO THE DEVELOPMENT OF THE CYCLE/FOOTWAY ON THE LEISURE SITE

Members received copies of the revised plans and the cost provided by Speller Metcalf in relation to the cycle/footpath on the new leisure site. The Members have requested that the footpath is not installed until after the completion of the 3G all-weather pitch to prevent any unnecessary disruption to either build. This would then mean that the cycle/footpath could not be started until November / December and would not delay the opening of the centre. The current planning condition states that the centre cannot open without the 3G pitch so delay should be avoided at all cost. The Parish Manager has been requested to contact Parkwood Leisure Ltd about approaching the planning department to see if they will permit the cycle/footpath to be installed after the 3G pitch completion. The Members also stated that they would like to approach Leicestershire County Council to approve the submitted plan, with the option to extend the cycle/footpath at a later date, should funding allow.

19.149

RECOMMENDED:

- 1. That the Parish Manager requests Parkwood Leisure Ltd to contact Harborough District Planning to see about delaying the development of the cycle/footpath until after the completion of the 3G pitch.**
- 2. Arrange to a meeting with Leicestershire County Council to discuss the potential to extend the cycle/footpath at a later date, following approval of the submitted plans to Harborough District Council.**

7. TO CONSIDER QUOTATION RECEIVED IN RELATION TO THE REVIEW PROCESS OF THE NEIGHBOURHOOD PLAN

Members discussed the quotations submitted from three consultants in relation to the review process of the Neighbourhood Plan. Whilst the quotations received were very similar, the Members considered that those of PlanetX would be favourable as they were involved in the development of Broughton Astley's original Plan and approved the daily rate of £500. The Members were also keen to involve the Rural Community Council as part of the review process as they too were part of the consultation processes which were used in the development of the original Plan. It was also noted that there was grant funding available to assist with the review process which would be sought on the Parish Councils behalf by the consultants.

19.150

RECOMMENDED:

- 1. That PlanetX is employed as consultant to the review process of Broughton Astley's Neighbourhood Plan.**
- 2. That the Rural Community Council is also approached to form part of the review process of Broughton Astley's Neighbourhood Plan**

19.151 **The meeting closed at 9.40pm**