

**MINUTES OF NEIGHBOURHOOD PLAN DELIVERY AND MONITORING GROUP
HELD ON THURSDAY 10 SEPTEMBER 2020
HELD BY ZOOM VIDEO AND WEB CONFERENCING**

PRESENT: Councillors R Gahan, C Grafton-Reed, M Graves, D Howe, G Mallaghan, C Porter and Mrs M Stell

ALSO PRESENT: Colin Wilkinson, Consultant

NO APOLOGIES: Councillor S Oliver

CLERK: Mrs D Barber

20.189 **1. APOLOGIES**

No apologies were received.

20.190 **2. DECLARATION OF MEMBERS INTERESTS**

No declarations of Members Interests were received.

3. MINUTES OF NEIGHBOURHOOD PLAN DELIVERY AND MONITORING GROUP

Members received the minutes of the meeting held on Thursday 2 July 2020. Councillor Graves requested that a further comment be added to the minutes to clarify that no recommendations on any aspect of the Neighbourhood Plan are decided upon at present. Councillor Grafton-Reed proposed, and Councillor Howe seconded that the minutes are accepted as a true record of the meeting. A unanimous show of hands carried this proposal.

20.191 **RESOLVED: That the minutes of the Neighbourhood Plan Delivery and Monitoring Group meeting held on Thursday 2 July 2020 are a true record.**

4. RESOLUTION TO EXCLUDE PUBLIC BODIES ADMISSION TO THE MEETING

Under the Public Bodies (Admission to the meetings) Act 1960, the Members unanimously agreed to exclude the public and press for the discussion concerning the Neighbourhood Plan Review as publicity might be prejudicial under item number 5 of the agenda. Councillor Mallaghan proposed and Councillor Howe seconded that members of the public and press are excluded during item number 5 on the agenda. A show of hands carried this unanimously.

20.192 **RESOLVED: The Members of the Neighbourhood Plan Delivery and Monitoring Group unanimously agreed that the public and press are to be excluded admission to the meeting for items to be discussed under number 5 of the agenda.**

5. DRAFT NEIGHBOURHOOD PLAN REVIEW

The Members continued with the review of the draft Neighbourhood Plan going through the document page by page giving feedback and any additional comments they felt relevant for inclusion. Several additions and amendments were suggested during this process. Colin informed the Members that some of the policies contained within the plan needed updating to reflect recent changes in processes, law, and legislation etc. This will be done and once all suggested amendments and alterations have been made, a second draft plan will be reviewed at a further meeting to be held within four weeks.

20.193 **RESOLVED: That a further meeting is scheduled to review the draft Neighbourhood Plan once any updates and amendments have been included.**

20.194 **The meeting closed at 9.30pm**

DRAFT