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Dear Sir/Madam

## NOTICE OF MEETING

A Meeting of the **ADMINISTRATION & FINANCE COMMITTEE** will be held in the Astley Room at the Village Hall, Station Road Broughton Astley at 7.30pm on Thursday 7 December 2017 for the transaction of the following business. Your attendance is required.



Dated this 1 December 2017

**DEBBIE BARBER**  
Parish Manager

## A G E N D A

1. Attendance and apologies.
  2. Declaration of Members' interests on any matters to be placed before the Committee.
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### Council Management

3. Review the renewal of Broughton Astley Cricket Club lease.
  4. Review the Long Service Award Policy.
  5. Review the Treasury Management / Financial Investment Strategy for 2017/18.
  6. Review the Public Open Space Policy.
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7. Urgent items with consent of the Chairman.