

Council Office, Station Road,
Broughton Astley, Leicester, LE9 6PT

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Dear Sir/Madam

NOTICE OF MEETING

A Meeting of the **ADMINISTRATION & FINANCE COMMITTEE** will be held in the Astley Room at the Village Hall, Station Road Broughton Astley at 7.30pm on Thursday 6 June 2019 for the transaction of the following business. Your attendance is required.



Dated this 31 May 2019

DEBBIE BARBER
Parish Manager

A G E N D A

1. Election of Chair and Vice-Chair of the Administration and Finance Committee for the Municipal Year 2019-20.
 2. Attendance and apologies.
 3. Declaration of Members' interests on any matters to be placed before the Committee.
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Council Management

4. Review the recommended amendments to the draft Corporate Plan 2019-2024.
 5. Commercial Motor Insurance renewal 2019/20.
 6. Policies and Procedures
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7. Urgent items with consent of the Chairman.