

Council Office, Station Road,  
Broughton Astley, Leicester, LE9 6PT

[www.broughton-astley.gov.uk](http://www.broughton-astley.gov.uk)  
e-mail: [parishmanager@broughton-astley.gov.uk](mailto:parishmanager@broughton-astley.gov.uk)

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Dear Sir/Madam

## NOTICE OF MEETING

A Meeting of the **ADMINISTRATION & FINANCE COMMITTEE** will be held in the Astley Room at the Village Hall, Station Road Broughton Astley at 7.30pm on Thursday 5 September 2019 for the transaction of the following business. Your attendance is required.



Dated this 30 August 2019

**DEBBIE BARBER**  
Parish Manager

## A G E N D A

1. Attendance and apologies.
  2. Declaration of Members' interests on any matters to be placed before the Committee.
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### Council Management

3. Review the Financial Delegation to the Parish Manager
  4. Review of the Financial Regulations 2019/20.
  5. Review of the Treasury Management / Financial Investment Strategy for 2019/20
  6. Insurance renewal 2019/20.
  7. Policies and Procedures
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8. Urgent items with consent of the Chairman.