

Council Office, Station Road,  
Broughton Astley, Leicester, LE9 6PT

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Dear Sir/Madam

## NOTICE OF MEETING

A Meeting of the **ADMINISTRATION & FINANCE COMMITTEE** will be held in the Astley Room at the Village Hall, Station Road Broughton Astley at 8.00pm on **Monday 5 September 2016** for the transaction of the following business. Your attendance is required.



Dated this 30 August 2016

**DEBBIE BARBER**  
Parish Manager

## A G E N D A

1. Attendance and apologies.
  2. Declaration of Members' interests on any matters to be placed before the Committee.
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### Council Management

3. Review the Financial Delegation to the Parish Manager.
  4. Review of the Financial Regulations 2016/17.
  5. Review the Treasury Management / Financial Investment Strategy for 2016/17.
  6. Consider the report on outdoor gym equipment for Frolesworth Road recreation ground.
  7. Consider the report on a stair lift service agreement for the lift up to the Parish Office.
  8. Consider the report on the dog bin audit.
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9. Urgent items with consent of the Chairman.