

Dear Sir/Madam

NOTICE OF MEETING

A Meeting of the **ADMINISTRATION & FINANCE COMMITTEE** will be held in the Astley Room at the Village Hall, Station Road Broughton Astley at 7.30pm on Thursday 4 June 2015 or the transaction of the following business. Your attendance is required.



Dated this 28 May 2015

DEBBIE BARBER
Parish Manager

A G E N D A

1. Election of Chair and Vice-Chair of the Administration & Finance Committee for the municipal year 2015- 16.
 2. Attendance and apologies.
 3. Declaration of Members' interests on any matters to be placed before the Committee.
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Council Management

4. Review of the Reserves Policy
 5. To review the corporate priorities contained in the Corporate Plan and the actions taken to meet these.
 6. Review of the Treasury Management Strategy 2015
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7. Urgent items with consent of the Chairman.