

NOTICE OF MEETING

You are summoned to attend a meeting the Annual Meeting of BROUGHTON ASTLEY PARISH COUNCIL to be held using Zoom video and web conferencing software on Thursday 17 September 2020 commencing at 7.30pm, for the transaction of the business as set out below.

This meeting is being undertaken using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

To join the meeting please use the link below:

<https://zoom.us/j/96370488714?pwd=dWFnaWt0OStQVS9JUnR5ZTlaNVNYZz09>

Meeting ID: 963 7048 8714

Passcode: 280144



DATED this 10 September 2020

DEBBIE BARBER
Parish Manager

AGENDA

1. Attendance and apologies.
2. Request for dispensations and Declaration of Members' Interests on any matters to be placed before the Council.
3. To confirm and sign the Minutes of the Parish Council Meeting held on Thursday 27 August 2020.
4. To consider progress in completing Parish Council resolutions.
5. Chair's Time – to inform Members of items of current interest.
6. Public Forum.
7. District and County Councillors' Reports.
8. To approve the schedule of payments for the period ending 31 August 2020.

9. To consider the financial statements for the period to the end of August 2020.
10. To review the s106 statement as of 31 August 2020.
11. To review the Grant Application status as of 31 August 2020.
12. To review the outstanding tasks following the annual RoSPA Inspection at Frolesworth Road recreation ground.
13. To consider the minutes from the Personnel Sub-Committee meeting held on Tuesday 1 September 2020.
14. To consider the minutes from the Administration and Finance Committee meeting held on Thursday 3 September 2020
15. To receive the minutes from the Planning meeting held on Monday 7 September 2020.
16. To consider the report on the annual Health and Safety Audit.
17. To approve the insurance for the Parish Council.
18. To receive Members' Motions for the next Parish Council Meeting.

NB: The meeting will adjourn at item 6 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item with consent from the Chair.