

NOTICE OF MEETING

You are summoned to attend a meeting the Annual Meeting of BROUGHTON ASTLEY PARISH COUNCIL to be held using Zoom video and web conferencing software on Thursday 14 May 2020 commencing at 7.30pm, for the transaction of the business as set out below.

This meeting is being undertaken using video and web conferencing software as permitted under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Go to <https://www.zoom.us/> to download a free version of the software to your device (computer, laptop, tablet, or mobile phone). Councillors will be provided with the links, meeting IDs and passwords. Members of the public and the press will need to contact 01455 285655 or admin@broughton-astley.gov.uk to obtain this information, which will be forwarded by email on 14 May 2020 prior to the meeting. Members of the public who wish to participate under public participation, will need a microphone and ideally a camera or webcam.



DATED this 7 May 2020

DEBBIE BARBER
Parish Manager

AGENDA

1. Election of Chair of Parish Council 2020-21 and Declaration of Acceptance of Office.
2. Election of Vice-Chair of Parish Council 2020-21 and Declaration of Acceptance of Office.
3. Attendance and apologies.
4. Request for dispensations and Declaration of Members' Interests on any matters to be placed before the Council.
5. To confirm and sign the Minutes of the Parish Council Meeting held on Thursday 19 March and the Extraordinary Parish Council meeting held on 28 April 2020.
6. To consider progress in completing Parish Council resolutions.
7. To appoint Committees 2020-21.
8. To appoint representatives on Outside Bodies 2020-21.

9. To approve the schedule of meetings 2020-21.
10. Chair's Time – to inform Members of items of current interest.
11. Public Forum.
12. District and County Councillors' Reports.
13. To approve the schedule of payments for the period ending 31 March and 30 April 2020.
14. To consider the financial statements for the period to the end of March and April 2020.
15. To review the s106 statement as at 30 April 2020.
16. To review the Grant Application status as at 30 April 2020.
17. To review the outstanding tasks following the annual RoSPA Inspection at Frolesworth Road recreation ground.
18. To approve the Annual Governance Statement contained within the Annual Return 2020.
19. To approve the Accounting Statement contained within the Annual Return 2020.
20. To approve the renewal of the General Power of Competence.
21. To approve the suspension of Internal Mini Audits during Covid-19.
22. To receive Members' Motions for the next Parish Council Meeting.

NB: The meeting will adjourn at item 11 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by