

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON THURSDAY 27 JANUARY 2009  
AT THE VILLAGE HALL, STATION ROAD, BROUGHTON ASTLEY**

**PRESENT:** Councillors C Golding (Chairman), R H Capewell, C Grafton-Reed, N D Bannister, D G Brown, C Evans, Miss J Gamble, Miss N Smith, Mrs M Kelman, A J Rowe, Mrs M Stell, and P Whiffin

Also present: District Councillor Mark Graves, Mr Colin and Mrs Judy Robinson and Deborah Barber

**715 APOLOGIES**

Councillors: C Porter and P Dann,

Apologies were also accepted from County Councillor Bill Liquorish

Prior to the start of the meeting Councillor Golding introduced Deborah Barber to all in attendance, explaining that she was the new Deputy Clerk, and that she was here to observe the meeting in a professional capacity. Councillor Golding welcomed Deborah to the meeting.

**716 DECLARATIONS OF MEMBERS' INTERESTS**

. No declarations of interest were received.

**700 MINUTES OF THE PARISH COUNCIL MEETING 11 DECEMBER 2008**

Councillor Grafton-Reed moved and Councillor Rowe seconded confirmation and adoption of the Minutes of the Parish Council meeting held on 11 December 2008 which were approved and accepted unanimously.

**PROGRESS AGAINST OUTANDING RESOLUTIONS**

**701 *Minute 600.08 - Trials bike course***

The Parish Manager informed the meeting that she had received a verbal update from Leicestershire County Council indicating that there is still a willingness to provide a parcel of land for this purpose, and for an allotment site. Although no definitive answer is available as yet, it is anticipated that in approximately 4 weeks discussions can be opened.

**CHAIRMANS TIME**

**702 *The Old Bakery***

The Chairman informed the meeting that he and other Members had received an anonymous letter regarding the potential use of the Old Bakery in Green Road as a Funeral Home. Originally Planning permission had been given for a Dentist Surgery, but having spoken to the agent it is understood that this is not now to be the case. We are advised by the Planning Officer at Harborough DC that the retail element of the Funeral Directors would not need any other planning permission, but that they are monitoring developments which could lead to a significant change in use.

- 703 ***Planning for the future event – reschedule***  
The Chairman said that he had been informed that this event which was to take place that evening has been re-scheduled due to lack of response. It will now be held on Thursday 5 February at 6.30pm at Thomas Estley CC. Members should have received their letter informing them of the rescheduled date, and were urged to attend. Those who didn't respond to their invitation should confirm their interest to do so this time, either directly to the consultants, or alternatively via the Parish Manager.
- 704 ***National Association of Local Councils event – Stepping Stones in Coventry 22 April 2009***  
The Chairman gave advance notice of the Stepping Stones event for anyone who is interested and available during the day. The event has a packed programme of presentations and workshops on issues of national and local issues, of interest to both staff and Members. He requested that anyone who would like to attend should please speak to the Parish Manager
- 705 ***Temporary CCTV village centre***  
The Chairman informed the meeting that as a result of a recent meeting with the Community Safety Manager, the Police, Co-op and BASG he was pleased to say that a temporary CCTV camera will be installed at the front of the Co-op next week. The camera will cover the front and side of the store into the car park. Owners of business premises or residential properties within the range of the camera will be informed prior to its installation, and new signs will be erected to inform the public that CCTV is in operation in the area.
- 706 **PUBLIC FORUM**  
The Public Forum opened at 7.42pm. No members of the general public wished to address the meeting. The Public Forum closed at 7.43pm.
- 707 **COUNTY COUNCILLORS' REPORT**  
County Councillor Liquorish had tendered his apologies and had indicated that he had nothing of significance to report at this time.
- DISTRICT COUNCILLOR'S REPORTS**
- 708 *Councillor Mark Graves*  
Councillor Graves informed the meeting that Harborough District were busy working to meet the challenges of increased costs of service delivery and have set a budget which has a 3.95% increase.  
  
Councillor Graves said that all four local District Councillors were at present in discussion with the HDC Car Parks Manager in relation to addressing with lack of parking spaces in the village centre.  
  
Councillor Graves also said that he had concerns about the future developments proposed for the village proceeding without a leap forward in the infrastructure to support them.
- 709 *Councillor Colin Golding*  
Councillor Golding expanded on Councillor Graves comments by explaining that he and Councillor Liquorish are to attend a site meeting on 28 January to review the existing village centre car park with a view to establishing if any more vehicle spaces could be

obtained within the present car parking area.

**Questions to District Councillors**

- 710 Councillor Bannister enquired from whether any of the District Councillors were aware of any progress made with the introduction on a one-way system around the Main Street/Green Road area.

In response Councillor Golding proposed that the Parish Manager ascertains the present situation from the County Council, and prepares a report for Executive Committee to consider, and to enable the Parish Council to make further representations if necessary.

**Agreed: That the Parish Manager ascertains the present situation from the County Council, and prepares a report for Executive Committee to consider, and to enable the Parish Council to make further representations if necessary**

**SCRUTINY COMMITTEE**

- 711 Councillor Kelman moved and Councillor Smith seconded confirmation and adoption of the Minutes of the Scrutiny Committee of 1 December 2008.

Minute 78.08 - Section 17 Crime and Disorder Act 1998

- 712 **RESOLVED:**  
**That the spreadsheet attached, showing the resolutions from the 13 November 2008 Parish Council meeting, the likely impact on crime and disorder and the actions required to prevent or limit any negative impact created by these resolutions should be accepted.**

Minute 79.08 –The appointment of the Welland Consortium

- 713 **RESOLVED:**
- 1. That the Welland Consortium should be appointed to undertake the audits of the Parish Council Allotments Management, Asset Management and Maintenance and Treasury Management during 2008/09 taking into consideration that there should be no significant increases in costs.**
  - 2. That the Welland Consortium should be appointed as Internal Auditor to undertake the audit of financial systems prior to the submission of the Annual Return for 2008/09.**

Minute 81.08 – Training Statement of Intent

- 714 **RESOLVED:**  
**That the Training Statement of Intent should be accepted, with a list of all councillors showing the courses they have attended and identify any further training that maybe required.**

Minute 82.08 – Devitt Way Notice Board

- 715 **RESOLVED:**  
**That a notice should be placed into the next Broughton Matters publication enabling residents of the Devitt Way area the chance to express their opinions as to where the new notice board be sited, if at all.**

## EXECUTIVE COMMITTEE

716 Councillor Golding moved and Councillor Gamble seconded confirmation and adoption of the Minutes of the Executive Committee of 15 January 2009.

Minute 04.09 – Investment Income

717 **RESOLVED:**

1. **That the Parish Council re-invests the amount of £25,000 in a Guaranteed Investment Account for a further period of 6 months.**
2. **That the investment mandate be signed in accordance with Financial Regulations and returned to the Co-operative Bank by 21 January 2009.**

Minute 05.09 – Street Cleansing and Grounds Maintenance

In relation to Minute 05.09 Councillor Evans enquired whether the grass cutting on the Warwick Road estate would still be undertaken by the County Council's contractor. The chairman confirmed that there would be no change to the current arrangements.

718 **RESOLVED:**

1. **That Broughton Astley Parish Council commits to a new 7 year Grounds Maintenance contract to be undertaken by FOSCA and managed by Harborough District Council from 1<sup>st</sup> April 2009.**
2. **That the Parish Council purchases the Applied Sweeper for the price of £1,500.**
3. **That the current street cleansing schedule is revised to take into account changes in cleansing practises.**
4. **That the Village Environment Warden is appointed to the Parish Council staff from 1<sup>st</sup> April 2009.**
5. **That the Village Environment Warden is granted an additional 2 hours per week, for a seasonal period of 20 weeks (April-September).**

Minute 06.09 – Section 137 Application – Lutterworth Division Guides

719 **RESOLVED:**

**That the Parish Council makes a contribution of £75 towards the costs of hiring the Village Hall for the Lutterworth Division Guides; via Section 137 of the Local Government Act.**

Minute 07.09 – Section 137 Application – South Leicestershire Citizens Advice Bureau (CAB)

In relation to Minute 07.09 Councillor Whiffin enquired as to the amount that the CAB had requested. In response the Chairman explained that they had not specified an amount of money, and that the recommendation was based on the £150 granted in previous years, with an increase which would help with the increase in demand for services in the current economic climate.

720 **RESOLVED:**

**That the Parish Council makes a contribution of £200 to South Leicestershire Citizens Advice Bureau (CAB) to support their outreach activities in Broughton Astley; via Section 137 of the Local Government Act.**

Minute 08.09 – Bridge at Church Close, Broughton Astley

In relation to Minute 08.09 Councillor Grafton-Reed enquired whether any progress had been made in relation to obtaining legal and technical advice. The Chairman reiterated

that although no action could be taken until the resolution had been passed, the contact details of specialist advisors had been obtained in preparation.

- 721 **RESOLVED: That subject to legal advice and technical advice being provided; the Parish Council requests Harborough District Council to arrange for its contractor to undertake the reparation of the bridge via Section 137 of the Local Government Act; without prejudice or further commitment.**

Minute 09.09 – Cemetery Extension – Quotations received from Contractors

- 722 **RESOLVED:**
1. **That D.T.M. Gardens and Landscapes Ltd should be appointed to undertake the works required for the extension of the cremation plot at the sum of £9,300 ex VAT.**
  2. **That the Parish Manager should obtain quotations for the creation of a turning head at the top of the cemetery; one of which should be from D.T.M. Gardens and Landscapes Ltd.**
  3. **That the Parish Council submits an application for Section 106 development contributions amounting to around £20,000 in respect of works required to create**
    - a) **Extension to Cremation Plot at Frolesworth Road Cemetery**
    - b) **Creation of a Turning Head at Frolesworth Road Cemetery**

#### **SCHEDULE OF PAYMENTS**

- 723 The Parish Manager presented the schedule of payments made since the 13 November 2008 meeting of the Parish Council, which were received and accepted.

#### **REPORTS FROM OUTSIDE BODIES**

- 724 ***Broughton Astley Safety Group – Councillor Smith***  
Councillor Smith reported that she had attended the open meeting held on Thursday 22 January 2009. There was a disappointing attendance of only 8 members of the general public, with the rest of the meeting consisting of representatives of public organisations and group members.

The meeting therefore did not run to the planned format, but allowed feedback on the survey completed and invited the public to raise their concerns. The main issues were parking, speeding traffic and litter problems relating to Coventry Road. Councillor Smith related that there was very little mention of anti social behaviour, graffiti and vandalism.

The group meet again on 7 February to review the way forward and to examine its Terms of Reference based on the recommendations of the Parish Council and its partners on the Community Safety Partnership.

- 725 In response to the report the Chairman said that he did not feel that an attendance of 8 residents was representative of the community, and suggested that Executive Committee review the future and format of the group at its next meeting, when Councillors Smith and Rowe would be invited to attend as the Parish Councils representatives on the group.

**Agreed: That the Executive Committee review the future and format of the group at its next meeting with Councillors Smith and Rowe as the Parish Councils representatives on the group.**

726 **Harborough District Leisure Trust – Councillor Grafton-Reed**

Councillor Grafton-Reed reported that the Trust was currently reviewing its swimming timetable at both Market Harborough and Lutterworth leisure centres. They are also progressing an initiative to provide free swimming for the over 60's.

727 **Broughton Astley Carnival - Councillor Whiffin**

Councillor Whiffin reported that he had attended a meeting of the Carnival Committee and that this years Carnival, to be held on 28 June 2009 is to have French theme.

### **PLANNING AND LICENSING APPLICATIONS**

728 Members received and accepted the Minutes of the Planning and Licensing Committee meetings held on 17 November, 1 & 15 December and 19 January 2009 and the schedule of planning applications determined since the 13 November meeting of the Parish Council.

### **WARD ENVIRONMENT & STREET SCENE AUDITS**

Members received a report produced to enable Ward Members to undertake audits of their Ward environment and street scene in a consistent manner, and in accordance with a timescale which will allow the results to reviewed, and any additional resources allocated during budget and precept setting. The issues highlighted on a Ward basis by the Not in my Neighbourhood Week feedback report would also provide a useful tool to measure improvement.

Members agreed that this was a sensible step, but requested that the Parish Manager should issue a reminder of the process when the audits were due to take place (in June) and that a copy of the audit template should be provided electronically to all Members to aid reporting if issues arise in the interim.

729 **RESOLVED:**

**That the Parish Council adopts an annual Environment and Street Scene Audit in order to preserve and maintain high environmental standards for the community.**

### **MAJOR DEVELOPMENT PROPOSALS – DAVID WILSON HOMES**

730 Prior to the start of the discussion the Chairman made a formal statement in regard to his role as District Councillor in relation to the issue of the proposed developments.

*“As a District Councillor it would be inappropriate for me to make personal comments on either of the potential developments at this point in time, as to do so would fetter my discretion and debar me from commenting or voting on any such issues when and if formal application is made to Harborough District Council.*

*This in no way inhibits the Parish Council from making any public statement in relation to these or any other development issues which may arise which may concern the long-term wellbeing of Broughton Astley and /or Sutton in the Elms. Item 14 on tonight's Parish*

*Council agenda has been included to allow the Parish Council to debate the latest issue relating to the recent Landmark Planning / David Wilson Homes public consultation and any member of the public is most welcome to remain to listen to the debate.”*

- 731 Members examined the draft text of a statement which had been produced to convey the Parish Council’s view on the proposed developments at Coventry Road and Frolesworth Road, Broughton Astley. The statement produced read:

*Following the publication of amended plans for the proposed David Wilson Homes development on Broughton Way, Broughton Astley, BAPC wishes to formally record the withdrawal of its "in principle" support of the development due to the proposed drastically reduced financial contributions now proposed by the developer towards much needed infrastructure within the community.*

Councillor Grafton-Reed proposed the inclusion of an additional paragraph to amend the statement , to support he Parish Council view in relation to the need for additional facilities to support any growth of the community:

*In addition, the Parish Council will take the position of formally opposing any extension to the building zones around the village, such as those recently proposed for Coventry Road and Frolesworth Road until additional infrastructure is in place to a standard equivalent to other similar sized population centres within the District and local area.*

The proposed amendment was seconded by Councillor Capewell and unanimously agreed by a show of hands. Councillor Golding abstained from the vote.

Members requested that the statement should be submitted to both Harborough District Council and Landmark Planning in order to make its position clear, and that a copy of the statement should be released to the local media.

- 732 **RESOLVED:**

- 1. That following the publication of amended plans for the proposed David Wilson Homes development on Broughton Way, Broughton Astley, Broughton Astley Parish Council wishes to formally record the withdrawal of its “in principle” support of the development due to the proposed drastically reduced financial contributions now proposed by the developer towards much needed infrastructure within the community.**

**In addition, the Parish Council will take the position of formally opposing any extension to the building zones around the village, such as those recently proposed for Coventry Road and Frolesworth Road, until additional infrastructure is in place to a standard equivalent to other similar sized population centres within the District and local area.**

- 2. That the statement should be submitted to both Harborough District Council and Landmark Planning in order to make the Parish Council’s position clear, and that a copy of the statement should be released to the local media.**

733 **MEMBERS' MOTIONS FOR NEXT PARISH COUNCIL MEETING**

No motions were received.

The meeting closed at 8.14 pm

Minutes approved and accepted as correct

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Chairman

Dated .....