

Dear Sir/Madam

NOTICE OF MEETING

A Meeting of BROUGHTON ASTLEY PARISH COUNCIL will be held in the Alan Talbott Room, Village Hall, Station Road, Broughton Astley at 7.30 pm on Thursday 6 October 2011 for the transaction of the following business and your attendance is requested.

DATED this 29 September 2011

CHRISTINE LORD
Parish Manager

A G E N D A

1. Attendance and apologies.
2. Declarations of Members' interests on any matters to be placed before the Council.
3. To confirm and sign the Minutes of the Parish Council Meeting held on 8 September 2011.
4. To consider progress in completing Parish Council resolutions.
5. Chairman's Time - to inform Members of items of current interest.
6. Public Forum.
7. District and County Councillors' Reports.

8. To consider the Minutes of the Scrutiny Committee meeting held on 5 September 2011.
9. To approve the schedule of payments for the period since the 25 August 2011 meeting of the Parish Council and the financial statements to 30 September 2011.
10. To receive reports from representatives on Outside Bodies.
11. To receive the Minutes of the Planning and Licensing Committees of 22 August, and 5 & 20 September 2011 and the schedule of planning decisions made since the Parish Council meeting on 25 August 2011.
12. Annual Return audit 2011: to consider the result and to review of the Internal Audit programme
13. Broughton Matters: to consider quotations received for the contract for printing and distribution
14. Christmas Lights: to consider quotations received for the contract to install and dismantle the Village Centre Christmas Lights displays
15. Members motion 04/11 – Councillor Grafton-Reed

Neighbourhood Plan

“That the Parish Council should at the earliest opportunity, develop a Neighbourhood Plan for Broughton Astley in collaboration with Harborough District Council, the community and any other relevant public authority; providing that suitable funding for the resources required to produce the plan can be sourced.”

16. To receive Members’ Motions for the next Parish Council Meeting.

NB: The meeting will adjourn at item 5 on the Agenda and will re-convene within half an hour or earlier, to allow residents of Broughton Astley to raise matters of concern. Whilst members of the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chairman.