

Dear Sir/Madam

NOTICE OF MEETING 28TH APRIL 2011

PARISH COUNCIL MEETING AT 7.30PM
AND
ANNUAL PARISH MEETING AT 8.00PM

A Meeting of BROUGHTON ASTLEY PARISH COUNCIL will be held in the Alan Talbott Room, Village Hall, Station Road Broughton Astley at 7.30 pm on Thursday 28 April 2011 for the transaction of the following business and your attendance is requested.

DATED 18 April 2011

CHRISTINE LORD
Parish Manager

AGENDA

1. Attendance and apologies.
2. Declarations of Members' interests on any matters to be placed before the Council.
3. To confirm and sign the Minutes of the Parish Council Meeting held on 10 March 2011.
4. To consider progress in completing Parish Council resolutions.
5. Chairman's Time - to inform Members of items of current interest.
6. District and County Councillors' Reports.
7. **ANNUAL PARISH MEETING AND PUBLIC FORUM AT 8.00PM.**
 - (a) Minutes of the Annual Parish Meeting held on 15 April 2010
 - (b) Chairman's Report
 - (c) Public Forum

8. To consider the Minutes of the Scrutiny Committee meeting held on 7 March and 18 April 2011.
9. Members Motion 01/11 Amendment to Standing Orders:
That Parish Councils Standing Orders are amended to include a requirement for all Members to undertake training on 3 mandatory elements of the Modern Councillor programme these being:
 - *Introduction to Local Government*
 - *Your role as a Modern Councillor*
 - *Code of Conduct*
10. To consider the Minutes of the Executive Committee meeting held on 14 April 2011.
11. Annual Return for the financial year to 31 March 2010: to approve the Management Accounts, Internal Audit Report, the Annual Governance Statement and the Explanation of Variances.
12. To receive the list of payments made since the 10 March 2011 meeting of the Parish Council.
13. To receive reports from representatives on Outside Bodies.
14. To receive the Minutes of the Planning and Licensing Committees of 7 & 21 March and 4 & 18 April 2011 and the schedule of planning applications determined since the 10 March 2011 meeting of the Parish Council.
15. Future provision of Police Neighbourhood Office at the Village Hall: to consider an application for the use of the room by the Police at no cost
16. Co-option of Councillors to fill uncontested seats: to consider method of co-option within 35 working days of the local elections on 5 May 2011
17. Bar Licence: to receive tenders for the sale of alcohol at the Village Hall
18. Application for Section 137 funding: to consider an application by Broughton Astley Gardeners Association.

NB: The meeting will recess at 8 pm for the Annual Parish Meeting at which any Local Government elector for the parish of Broughton Astley may raise items of interest or concern. The Parish Council meeting will reconvene after the Annual Parish Meeting.