

## NOTICE OF MEETING

The Annual Meeting of BROUGHTON ASTLEY PARISH COUNCIL will be held in the Alan Talbott Room, Village Hall Station Road Broughton Astley at 7.30 pm on Thursday 21 May 2015 for the transaction of the following business. Your attendance is requested.



**DATED this 14 May 2015**

**DEBBIE BARBER**  
Parish Manager

## AGENDA

1. Election of Chairman of Parish Council 2015-16 and Declaration of Acceptance of Office.
2. Election of Vice-Chairman of Parish Council 2015-16 and Declaration of Acceptance of Office.
3. Attendance and apologies.
4. Parish Council vacancies – to consider application for co-option from qualified candidates.
5. Request for dispensations and Declaration of Members' Interests on any matters to be placed before the Council.
6. To confirm and sign the Minutes of the Parish Council meeting held on 16 April 2015.
7. To consider progress in completing Parish Council resolutions.
8. To appoint Committees 2015-16.
9. To appoint representatives on Outside Bodies 2015-16.
10. To approve the draft schedule of meetings 2015-16.

11. Chairman's Time – to inform Members of items of current interest.
12. Public Forum.
13. District and County Councillors' Reports.
14. To approve the schedule of payments for the period ending 30 April 2015.
15. To consider the financial statements for the period to the end of April 2015.
16. To approve the Annual Audit and supporting documentation for year ending 31 March 2015 including Management Accounts, Internal Audit Report and an Annual Governance Statement.
17. To receive the Minutes of the Planning and Licensing Committees of 7 and 20 April and 5 May 2015, and a schedule of planning decisions made since 10 April 2015.
18. To accept the annual review 2014-2015 Broughton Astley Neighbourhood Plan.
19. To receive and approve the report for the change of signatories on the Co-operative Bank Mandate.
20. To approve the renewal of the General Power of Competence.
21. To receive the report on Allotment Site fencing.
22. To receive Members' Motion 12/15 Councillor Bateman - Review of Members Communication.
23. To receive Members' Motions for the next Parish Council Meeting.

**NB:** The meeting will adjourn at item 11 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chairman.

Members of the Public and Press are advised that because some of the business may be considered as confidential, as it relates to staffing matters, the public and press may be excluded from some or all of this meeting. (Data Protection Act 1998)