

## **NOTICE OF MEETING**

A meeting of BROUGHTON ASTLEY PARISH COUNCIL will be held in the Alan Talbott Room, Village Hall Station Road Broughton Astley at 7.30 pm on THURSDAY 21 MARCH 2013 for the transaction of the following business. Your attendance is required.



Dated this 14 March 2013

**CHRISTINE LORD**  
Parish Manager

## **A G E N D A**

1. Attendance and apologies.
2. Declarations of Members' interests not already included on the Register of Interests and requests for dispensations on any matters to be placed before the Council.
3. To confirm and sign the Minutes of the Parish Council Meeting held on 21 February 2013.
4. To consider progress in completing Parish Council resolutions.
5. Chairman's Time - to inform Members of items of current interest.
6. Public Forum.
7. District and County Councillors' Reports.
8. To receive reports from representatives on Outside Bodies.
9. To approve the schedule of payments for the period ending 28 February 2013

10. To consider the financial statements for the period ending 28 February 2013
11. To consider a draft end of year financial report.
12. To receive the Minutes of the Planning and Licensing Committee meeting held on 25 February 2013.
13. To consider quotations received for the renewal of the lease of the Parish Council Truck
14. To consider quotations received for the renewal of the lease of the photocopier.
15. To receive Members' Motions for the next Parish Council Meeting.

**NB:** The meeting will adjourn at item 6 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chairman.

Members of the Public and Press are advised that because some of the business may be considered as confidential, as it relates to staffing matters, the public and press may be excluded from item 10 of this meeting.